



## **BROMSGROVE DISTRICT COUNCIL**

### **PARISH COUNCILS' FORUM**

**TUESDAY 22ND SEPTEMBER 2009**  
**AT 6.30 P.M.**

**COUNCIL CHAMBER, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE**

Copies of the Parish Councils' Forum Agendas, Reports and Minutes are available on the Council's web-site at [www.bromsgrove.gov.uk/pcf](http://www.bromsgrove.gov.uk/pcf)

### **AGENDA**

1. Apologies for absence
2. Minutes of the last meeting of the Parish Councils' Forum held on 23rd June 2009 and matters arising (Pages 1 - 6)
3. Older People Task Group Scrutiny Exercise

Presentation by Mr. H. Bennett, Assistant Chief Executive (Councillor Mrs. M. A. Sherrey, Portfolio Holder for Vulnerable and Older People, will also be present for this item).

To obtain information and input from the parish councils on the three Task Group strands:-

- Healthy Living (inclusive of community facilities, activities, participation and inclusion);
- Housing (inclusive of market and social, supporting people - Telecare, adaptations, handyperson schemes); and
- Income and Employment (inclusive of pension and benefits advice, employment and training opportunities and preparing for retirement).

4. Draft Parish Council Charter (Pages 7 - 30)

To consider the Draft Parish Councils Charter (the attached version of which having been developed following discussions at the Parish Charter Working Group meetings held in July 2009).

Any further comments will be subject to an update from Mr. T. Beirne, Executive Director - Services, at the meeting.

5. Planning issues

(Note: The following items have been included on the agenda for the meeting at the request of both Alvechurch Parish Council, and the Bromsgrove Area Committee of the County Association of Local Councils [CALC]).

1. Enforcement - what progress is being made?
2. Consultation on planning applications / enforcement issues - a review of the operation of the new computerised administration system and it's 'user-friendliness'

6. Electoral Services (Pages 31 - 38)

1. Shared Services
2. Annual Canvass for the Register of Electors
3. Annual Review of Polling Stations
4. Parish Council Casual Vacancies (for information)

7. Forward Plan (Pages 39 - 56)

K DICKS  
Chief Executive

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17th September 2009